



Westbourne Park Primary School

BYO iPad

BYO iPad Student and Parent/Caregiver Acceptable Use Agreement

Westbourne Park Primary School will allow the use of student/family owned iPads within the classroom to assist the student with their learning experiences. Students who have access to such devices may bring them to school for use as directed by their teacher/s.

Internet

Only the Internet gateway provided by the school will be used at school. Any other method of connecting to the internet while the device is at school is not permitted. The school requires parents to remove the SIM card from any cellular devices (3G or 4G) to prevent any unfiltered browsing from occurring at school.

Security and Damage

The student will be responsible for their own device and protective cases are recommended. Teachers will direct students to appropriate storage locations for their devices when they are not being used. Westbourne Park Primary School takes no responsibility for any loss or damage incurred to the device either at school or in transit to and from school and insurance is the responsibility of the family.

Any issues with the device are the responsibility of the student/family to resolve.

General Care at School and Home

1. Heavy objects should never be placed or stacked on top of the iPad. This includes books, musical instruments, sports equipment etc.
2. Use both hands when carrying the iPad.
3. iPad covers should be in place anytime the iPad is not in use.
4. Always put the iPad in a safe place when it is not being used.
5. The iPad may be damaged by water. Keep it away from drinks, other liquids and rain.
6. Don't drink or eat while using the iPad.
7. Clean the iPad with a soft lint free or microfiber cloth. Never use cleaning liquids.
8. Take care when inserting and removing cords to the iPad. Never force cords in as it may cause damage.
9. Do not expose the iPad to extreme temperatures, direct sunlight or ultraviolet light for extended periods of time.

Student Responsibilities

The use of the iPad at school is a privilege. Inappropriate or unauthorized use of the device at school may result in this privilege being removed. The student must agree to the following conditions:

1. I will follow all of the rules as stated in the WPPS ICT Acceptable Use Agreement.
2. I will take good care of my iPad.
3. I will only use the device during class time when allowed by the classroom teacher.
4. I will only use apps with the permission of my teacher.

5. I will not use the device during recess or lunchtime.
6. I will not remove the iPad from the classroom without the teacher's permission.
7. I will take care when transporting my device to and from school, and will ensure that it is in a waterproof cover in my school bag at all times. I will not drop, kick or throw my school bag when it contains my iPad.
8. I will use my iPad in ways that are appropriate, meet school expectations and are educational, always abiding by copyright laws.
9. I agree that any inappropriate use of the device will result in school discipline that may include the confiscation of the device for the remainder of the day, loss of the privilege to use the device at school or school suspension. Inappropriate use includes but is not limited to:
 - a. Visiting inappropriate websites
 - b. Possessing inappropriate material including pictures, music and videos
 - c. Using inappropriate apps
 - d. Unauthorised use of the device
 - e. Using the camera to take pictures or videos without the teacher's permission
10. I will not download any apps, music or videos at school, unless directed by the teacher.
11. I understand that apps downloaded for personal use are not to be accessed at school.
12. I will bring the iPad to school each day fully charged. I understand there will be very limited opportunity available to charge my iPad at school.
13. I am aware that photos and videos of other people taken on my iPad may not be uploaded to the internet without their permission.
14. Talk to a teacher if I personally feel uncomfortable or unsafe online, or if I see others participating in unsafe, inappropriate or hurtful online behaviours or if I know of a student who has been targeted with this sort of behaviour.
15. Protect my privacy; never posting personal details online, including my image, full name, telephone number, address, passwords and images.
16. Not interfere with network systems or attempt to bypass security systems.

Family Responsibilities

1. It is expected that the iPad will be brought to school each day and will be available for school related work by the student at home.
2. Parents/caregivers are responsible for monitoring their child's use of the iPad/internet at home. A family discussion/agreement is recommended.
3. An Apple ID is required to download apps and other content onto the iPad. The owner of an Apple ID must be at least 13 years old; hence parents/caregivers are responsible for the Apple ID used with the iPad and what content is downloaded.
4. The school will purchase paid apps and these will be removed from the iPad when the student leaves WPPS.
5. Parents/ caregivers are responsible for syncing all updates on the iPad.
6. All material on the device should be legally licensed and suitable for a primary school aged child.
7. A jailbroken device will not be added to the school network. If an iPad is discovered to be jailbroken at a later stage then it will not be able to be used at school until it is restored to a standard state.

8. The school has the right to collect and examine any device that is suspected of causing problems on the network or was the source of a security attack.
9. The school recognizes that some students attend sports training after school and their school bag will be unsupervised at this time. In this case students will be allowed to leave their iPad in the school desk/drawer overnight. The school cannot accept any responsibility for any loss or damage that may occur to the iPad when it is left at school overnight.
10. Parents/ caregivers should notify the classroom teacher if their child is unable to bring the iPad to school.
11. Parents/caregivers will not disrupt their child during the day via any messaging or social media service.



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We have read, understood, and agree to follow all responsibilities as outlined in the Westbourne Park Primary School BYO Device Student and Parent/Caregiver Agreement.

Student Name: _____

Student Signature: _____

Parent/Caregiver Name: _____

Parent/Caregiver Signature: _____

Date: _____

